

Minutes for the CSCE Board Meeting –February 9, 2011 – 4:00 p.m. - Tuscan Oven, Norwalk, CT

CSCE Members in Attendance:

Rob Barakat* Greg Holness*
Billy Cunningham* Sara Ramsbottom*
Ron Hill Randy States
Chris Holden*

Administrative Staff:
Amy Petrone

*Note: CSCE Board Members

1. President - Rabih Barakat

- 1.1 Achievement in Civil Engineering (ACE) Awards – Update – Two sponsors thus far (Gold-HAKS and Contributor-Parsons) and Jason Waterbury has received some applications. Theresa LaBarbera of WTNH will be the MC.
- 1.2 Fairfield Branch (Ron Hill) – Anniversary - The Fairfield Branch celebrates its 20th anniversary in 2011. On the subject of finances, Ron Hill will check with ASCE and Rob Barakat will check with Bob Gomez to see if there are any tax implications related to transferring the Branch’s checking account balance to CSCE’s checking account.
- 1.3 Cost-Benefit Analysis for Railroad Bridge, Mast Arm and Sign Support Inspections (Based on Analysis of FY 2010 Consultant Expenditures) submitted by the Connecticut Department of Transportation to the State Contracting Standards Board dated December 20, 2010 – The Board discussed this topic and supports a fair evaluation of the subject of conducting inspections using consultants versus state employees. The Board asked Amy Petrone to check on the status of this issue to determine if the deadline for submitting comments has passed. Based on its discussion, Greg Holness made a motion to take no action on this topic at this time. Chris Holden seconded this motion and it passed unanimously.
- 1.4 ASCE Grade of Fellow Nomination for David Jacobs – Chris Holden made a motion to nominate David Jacobs to the Fellow Grade of ASCE. Greg Holness seconded the motion and it passed unanimously. Amy Petrone will coordinate the details of the nomination.
- 1.5 Subsidizing Costs for Life Members at Meetings or Seminars – This item will be taken up at a future meeting.
- 1.6 Upcoming Monthly Meetings – To further promote CSCE’s monthly meetings, Amy Petrone will distribute meeting flyers to other state chapters of ASCE.

2. President-Elect - Jason Waterbury

- 2.1 SPAG Grant - Billboards – After discussing this topic, the Board would like Amy Petrone to obtain the following information from Jason Waterbury: the length of the time period that the CSCE billboards would be displayed and the number of different designs there can be for the CSCE billboards.
- 2.2 Construction Technical Group (Billy Cunningham) – Billy Cunningham will forward information about the speaker and topic to Amy Petrone as soon as possible.

3. Vice-President – Billy Cunningham

- 3.1 Student Chapters - Email Motion – On January 10, 2010, Rob Barakat made a motion for CSCE to give a \$500 donation to the University of Connecticut’s Steel Bridge Club. The motion was seconded by Jason Waterbury and unanimously approved.
- 3.2 Continuing Education Committee – Septic System Design Seminar – Late May – Infiltrator Systems offered to participate in this seminar as a presenter that is certified for NYS PDHs. After carefully considering this offer, the Board decided that this type of presentation would be a better fit at a Fairfield County Branch of CSCE meeting since many of the Branch’s members are interested in learning more about the topic and are looking for

presentations that offer NYS PDHs. Ron Hill offered to contact Infiltrator Systems regarding holding this presentation during the summer meeting of the Fairfield County Branch.

3.3 Stormwater Management / Autodesk Civil 3D - A representative from the Datamat Group in Glastonbury recently contacted CSCE to offer a free seminar for CSCE members to learn about stormwater management and the company's product Autodesk Civil 3D. No action was taken at that time. After discussing this topic, the Board decided that it should establish a protocol for this type of request so that opportunities for free training for CSCE members are not missed in the future. Ron Hill suggested that this type of seminar could be offered at the Fairfield County Branch summer social. It was also suggested that opportunities like this could simply be posted on the Event's calendar on CSCE's website.

3.4 CSCE Collared Shirts – Billy Cunningham and Rob Barakat will provide the Board with samples at the March Board meeting.

4. Secretary/Administrative Assistant – Greg Holness/Amy Petrone

4.1 Administrative – Greg Holness made a motion to accept the minutes from the November CSCE Board meeting. Chris Holden seconded the motion and it passed unanimously.

4.2 Updated CSCE Logo – Rob Barakat will check with ASCE for advice on the best way to improve the resolution of the updated CSCE logo.

5. Treasurer – Bob Gomez

5.1 Younger Members Committee (Sara Ramsbottom) – The Committee would like to hold a food drive at the March dinner meeting. To encourage students to attend the meeting, a suggestion was made to offer the dinner at no cost to students who bring a food item to donate.

6. Director-II – Chris Holden

6.1 Website Committee - Adding Company Links – A company recently requested information about how a link to its company could be added to the website. Following this request, CSCE reviewed the existing links and ads on the website. After discussing the links and ads currently on the website, the Board decided that CSCE should come up with a pricing proposal for placing links and ads other than employment ads on the website. The proposal should include suggestions for cleaning up the website, a review of other organizations' pricing structures for ads, and what type of ads and links should be added to the website. The Board would like to see the proposal before the March Board meeting. Amy Petrone and Chris Holden will develop this proposal and check with CSCE's website hosting service for information on visitors to the website.

7. Open Discussion

7.1 Upcoming Conferences - ASCE's Legislative Fly-In – March 29-31, 2011 in Washington, DC – Rob Barakat would like to attend this event on behalf of CSCE.

8. Adjournment – The meeting adjourned at 5:30 p.m.

Minutes for the CSCE Board Meeting –February 17, 2011 – 4:00 p.m. – Hawthorne Inn, Berlin, CT

CSCE Members in Attendance:

Rob Barakat*	Tom Loto	Jim Sime
Bob Gomez*	Ron Nault*	Randy States
Chris Holden*	Sara Ramsbottom*	Jason Waterbury*

Administrative Staff:
Amy Petrone

*Note: CSCE Board Members

1. President - Rabih Barakat

- 1.1 Achievement in Civil Engineering (ACE) Awards –4 sponsors thus far (Gold-HAKS & URS, Silver-Keville Enterprises and Contributor-Parsons) – Rob Barakat will mention the ACE Awards at tonight’s dinner meeting.
- 1.2 Fairfield Branch (Ron Hill) – On the subject of finances, Bob Gomez will check with ASCE to see if there are any tax implications related to transferring the Branch’s checking account balance to CSCE’s checking account. CSCE will also send out an e-blast requesting CSCE members join Ron Hill to plan upcoming Branch activities.
- 1.3 Subsidizing Costs for Life Members at Meetings or Seminars – To get a better idea about the implications of this item, Amy Petrone will check the latest membership database for the number of life members and retired members there are in CSCE.
- 1.4 March Dinner Meeting – Since many students and the faculty advisor will not be able to attend the March 8th dinner meeting, Amy Petrone and Jason Waterbury will check with Billy to see if the meeting could be moved to March 9th.

2. President-Elect - Jason Waterbury

- 2.1 SPAG Grant - Billboards – CSCE plans to purchase one month’s of advertising on 10 billboards for \$4,000. CSCE would like to place its ads on billboards in Fairfield, Hartford, New Haven, Middlesex and New London counties. The Board members will develop suggestions and distribute them to the Board via email.
- 2.2 Water Resources Committee (Tom Loto) – Tom Loto is working with the Connecticut Section American Water Works Association on the Annual Technical Conference & Vendor Expo (ATCAVE) on February 23,2011 in Cromwell and Fresh Ideas 2011.

3. Vice-President – Billy Cunningham

- 3.1 Stormwater Management Seminar/Autodesk Civil 3D – The Board decided that when a request or suggestion for a seminar comes up like this in the future, it should be added to the next meeting agenda for the Board to discuss. This type of request could also be added to CSCE's pricing structure for advertising that is currently being updated.

4. Secretary/Administrative Assistant – Greg Holness/Amy Petrone

- 4.1 CSCE Logo – Update – Rob Barakat will create a better quality logo by opening the file in Photoshop and increasing its pixel size.

5. Treasurer – Bob Gomez

- 5.1 Monthly Report – Bob Gomez distributed a Treasurer’s report for January 2011 to the Board via email on February 4, 2011.
- 5.2 Scholarship Committee – Jim Sime submitted a report dated February 17, 2011. Based on a discussion of the report, Chris Holden made a motion to have CSCE develop a goal and a plan for spending the scholarship funds. Jason Waterbury seconded the motion and it passed unanimously.

6. Newsletter Editor – Sara Ramsbottom

7. Adjournment – The meeting adjourned at 5:30 p.m.