1. President - Jason Waterbury

1.1 Achievement in Civil Engineering (ACE) Awards
   1.1.1 ACE – “To Do List” – Review Applications Award Plaques Power Point Presentation
   1.1.1.1 ASCE Representation - Schedule
   1.1.1.1.1 Other???
   1.2.1 Services for members –
   1.2.2 Media/Public Outreach (public relations) - Spring 2012 Billboard Campaign (Failure to Act)
   1.2.3 Increase meeting attendance
   1.2.3.1 Member Poll Discussion (April)
   1.3 Programs Committee (Jeff Benoit) - Dinner Meetings

Water Resources Committee Place = USCGA Date = April 10, 2012 (possibly joint meeting with RI Section)
ACE Awards Place = The Aqua Turf Club Date = May 8, 2012

1.4 History & Heritage Committee (Randy)
1.5 Fairfield Branch (Ron Hill)
1.6 Public Outreach Efforts

2. President-Elect – Robert Gomez
   2.1 SPAG Grant – (2012)
   2.2 Structures Technical Group (Ben Souza)
   2.3 Geotechnical Technical Group (Gary Fuerstenberg)
   2.3.1 Joint meeting with SEC
   2.4 Legislative Affairs Committee (Roy Merritt)
   2.4.1 Stormwater Professional Certification
   2.4.2 highway fuel tax - discussions with dave chapman
   2.5 Construction Technical Group (Billy Cunningham)
   2.6 Water Resources Committee (Tom Loto)

3. Vice-President – Sara Ramsbottom
   3.1 Public Relations Committee -
   3.2 Student Chapters – Presentations at high schools, practitioner advisors, guest speakers at ASCE student chapters
   3.2.1 Concrete Structures Class Request
   3.2.2 Student Awards – distributed in April
   3.3 Continuing Education Committee
   3.3.1 Construction Law Seminar Update
   3.3.2 Post-Disaster Safety Assessment Workshop
   3.4 Government Engineers Committee (Rabih Barakat)
   3.5 Career Guidance Committee

4. Secretary/Administrative Assistant – Greg Holness/Amy Petrone
   4.1 Administrative - Review/Discuss/Accept Meeting Minutes from previous meetings (see attachment)
   4.2 Membership Committee – Brainstorm on how to increase membership, and how to increase current members’ participation in dinner meetings, committee, technical groups, etc.

5. Treasurer – Tom Loto
   5.1 Draft Budget & Monthly Report
   5.2 Younger Members Committee (Sara Ramsbottom)
   5.2.1 Golf Tournament (Advertising/Sponsorships?)
   5.3 Scholarship Committee (Jim Sime) – Update and Place the new Treasurer on the mailing list for the quarterly reports

6. Newsletter Editor – Jen Buchanon
   6.1 Advertising rates - Different rates for web only advertising, ads for courses, Advertisement & price structure for continuing education classes offered by firms/institutions that are not CSCE related, E blasts for the same (cost for one)

7. Director-II – Ron Nault
   7.1 Audit Committee (set firm date to audit Books)
   7.2 Nominating committee – solicit for Ben Wright award all year
   7.3 Aligning local technical groups with ASCE Institutes
   7.4 Updating CSCE’s governing documents Mario Ricozzi is reviewing documents and will then send to nancy berson of asce who will forward it to CGU [committee on governing units] for review and approval.
   7.5 Updating Operations Manual
   7.5.1 Add one sentence regarding number of Executive Board members needed to constitute a quorum
   7.5.2 Include ACE information and Legislator of the Year Award
   7.5.3 Include revised due dates for student awards

8. Director-I – Rabih Barakat
   8.1 Status of Past President Council - First Meeting – 5:00 p.m. - 4/18/12 - Local/Section/Branch Report Card
   8.2 Awards
   8.3 Website Committee – Develop advertising cost sheet

9. Open Discussion
   9.1 ASCE Conference Attendance
   9.1.1 October 18-20, 2012 - ASCE’s 142nd Annual Civil Engineering Conference – Montreal, Quebec
   9.1.2 ASCE Region 1 Assembly – April 14/15 – Syracuse, NY

10. Adjournment
Minutes for the CSCE Board Meeting – March 5, 2012 – The Tuscany Grill, Middletown, CT – 5:00 p.m.

CSCE Members in Attendance:  
Rob Barakat*  Gary Fuerstenberg  Sara Ramsbottom*  
Jen Buchanon*  Bob Gomez*  Jim Sime  
Billy Cunningham  Tom Loto*  Jason Waterbury*  

Administrative Staff:  
Amy Petrone  

*Note: CSCE Board Members

1. President

1.2 Achievement in Civil Engineering (ACE) Awards – May 8th - Jason Waterbury booked Teresa LaBarbera to be the MC for the ACE Awards. Amy Petrone will order lanyards for the name badges. There will be a sign-up for the July 27, 2012 golf tournament at the ACE Awards.

1.2 Member Poll Discussion – CSCE would like to poll its membership using a site like Survey Monkey about continuing education topics. Survey respondents could be eligible for a gift card and the results could be announced at the ACE Awards. Jen Buchanon will mention the survey in the March newsletter.

1.3 Programs Committee - Dinner Meetings – April Dinner Meeting at the USCGA – Amy Petrone will send an invitation to this dinner to the RI Chapter of ASCE because of its close proximity to the USCGA.

2. President-Elect

2.1 Geotechnical Technical Group (Gary Fuerstenberg) – CSCE can promote its Geotechnical Technical Group activities with the ASCE North Jersey Branch’s Geotechnical Technical Group in return for CSCE promoting their activities. A planning meeting of CSCE’s GTG was held on February 23, 2012 and it was determined that a future seminar topic will be forensic geotechnical engineering. The topic for the 2013 spring workshop will be a ground improvement topic.

2.2 Legislative Affairs Committee – Roy Merritt testified before the Connecticut General Law Committee on March 6, 2012, in support of SB-269 - An Act Concerning Structural Engineers and Requiring Continuing Professional Education for Professional Engineers and Land Surveyors.

3. Vice-President

3.1 Public Relations Committee - In the future, CSCE should request the Commissioner of the Connecticut Department of Public Health to speak at an event at least 30 days before the event.

3.2 Student Chapters

3.2.1 Randy States spoke to a UNH class on February 21, 2012, about the history of civil engineering.

3.2.2 The Connecticut Water Works Association is interested in partnering with CSCE to increase the number of engineers in the state.

3.2.3 Student Awards – These awards will be distributed at the April dinner meeting. Bob Gomez received 2 applications for CSCE’s Civil Engineering/Construction Scholarship Fund. He will forward them to the Board for their review.

3.3 Continuing Education Committee

3.3.1 Construction Law Seminar Update – This event is scheduled for March 30, 2012.

3.3.2 Post-Disaster Safety Assessment Workshop – CSCE may host this type of workshop in the fall, possibly in October, at a company’s office (possibly at Milone & MacBroom in Cheshire)

3.4 Government Engineers Committee (Rabih Barakat) – A possible meeting topic for this Committee is disaster response and Emergency Relief funding. Rob Barakat and Tom Roy could coordinate this type of dinner meeting presentation.
4. Treasurer

4.1 Younger Members Committee – This committee will run a food drive at the March 14, 2012 CSCE Dinner meeting.

4.1.1 Golf Tournament – The tournament will be held on July 27, 2012.

4.2 Scholarship Committee – Jim Sime provided the following update on CSCE’s Scholarship Fund:

- The Board-approved transition to a portfolio where the equity component is based on Schwab's ultra-cost-efficient Exchange Traded Funds (ETFs) has begun to be implemented.
- The Schwab account balance at 1:30 p.m. on March 5, 2012, is $138,058.24.
- The balance at the February 2012 Board meeting was $137,008.
- Another bank CD matures in mid March 2012.
- The end-of-year tax statements from Schwab have been received. Nothing was reported to the IRS since the account is for a tax-free organization, i.e., CSCE Section of ASCE. Jim Sime will scan and email the report to Treasurer for CSCE’s records. He will also scan and email the monthly Schwab statement to the Treasurer.

5. Director-1

5.1 Status of Past President Council - Amy Petrone will send a list of email addresses for past CSCE presidents to Rob Barakat.

6. Open Discussion

6.1 ASCE Conference & Event Attendance
6.1.1 Bob Gomez and Ron Nault will be going to Washington, D.C. to meet with representatives and senators at the 2012 ASCE Legislative Fly-in from March 20-22, 2012.
6.1.2 ASCE Region 1 Assembly – April 14/15, 2012 – Syracuse, NY – Sara Ramsbottom will attend this event on behalf of CSCE.

6.2 ASCE’s e-room – CSCE may be able to use this web location for CSCE’s documents at no cost to CSCE. Amy Petrone will look into this and ask Nancy Berson of ASCE about CSCE’s access to this e-room.

7. Adjournment - The meeting adjourned at 8:00 p.m.