

Connecticut Society of Civil Engineers Board Meeting Agenda  
September 16, 2009 - Nathan Hale Inn, University of Connecticut, Storrs – 4:30 p.m.

**1. President's Report (Ron Nault):**

**1.1 ACE Awards**

**1.1.1 Publicity**

- Advertising the ACE awards in the CSCE newsletters throughout the year
- Publicizing the event with other related organizations such as placing an ad in the CCM quarterly publication)
- How do other organizations advertise their award ceremonies?

**1.2 Fairfield County Branch**

- 1.2.1 Develop closer relationship with Fairfield County Branch
- 1.2.2 Finalize location and speaker for January dinner meeting
- 1.2.3 Finalize location and speaker for September dinner meeting
- 1.2.4 Recruit additional officers
- 1.2.5 Bridge the gap between the New York Metro branch, the Fairfield County Branch and CSCE

**1.3 Outreach**

- 1.3.1 Develop closer relationship with other engineering groups
- 1.3.2 Reinvigorate all active & inactive committees
- 1.3.3 Establish a closer relationship with Student Chapters

**1.4 History & Heritage Committee**

**1.4.1 125<sup>th</sup> Anniversary**

- List of activities (sponsoring veterans at a reduced fee for the November dinner meeting in honor of Veteran's Day, sponsoring the showing of the PBS documentary, *Liquid Assets*, on CPTV in March and placing ads on billboards highlighting the connections between civil engineering, infrastructure and economic strength)
- Work with the Hartford Courant to run an article on the anniversary
- Coordinate with Dick Miller, who is a military historian at the U.S. Coast Guard Academy, on presentation materials

**1.4.2 SPAG Grant – see below.**

**1.5 Programs Committee**

**1.5.1 List of 2009-2010 dinner meetings**

<u>Committees/Groups:</u>	<u>Locations:</u>	<u>Dates:</u>
Water Resources Committee	Place = UConn*	9/15/09*
Government Engineers	Place = UHart**	10/20/09**
Structures Technical Group	Place = CCSU	11/17/09
Fairfield County	Place = TBD	1/20/10
Construction Technical Group	Place = UNH	3/16/10
Geotechnical Technical Group	Place = USCGA	4/20/10
ACE Awards	Place = The Aqua Turf Club	5/11/10

\*Chris Holden will contact the Moles at UConn to coordinate their award presentation at this dinner meeting.

\*\* Include an Order of the Engineer Ring Ceremony at the October dinner meeting. According to the ASCE website, the contact person for such ceremonies is Alicia Karwoski at professional@asce.org.

1.5.2 Check college spring break schedules for dinner meetings conflicts

1.5.3 Schedule the joint meeting in February

1.5.4 Consider suggestions made at July 17, 2009 planning meeting for changes to dinner meetings:

- a. Move meeting locations occasionally so that site visits may be offered in conjunction with the meeting. Suggestions for site visit locations were a large trap rock quarry in North Branford owned by Tilcon ([www.tilconct.com](http://www.tilconct.com)), the Stony Creek Granite Quarry in Branford (<http://www.stonycreekquarry.com/>), and the U.S. Coast Guard Cutter *Eagle* (the training ship for future Coast Guard officers).
- b. Hold a joint meeting and bus tour with the Boston Society of Civil Engineers (BSCE) as was done in the past.
- c. Coordinate a series of monthly tours, possibly on Saturday mornings, with local schools. Sites to visit could include the 2 quarries listed above.
- d. Host a panel discussion instead of having a single speaker.
- e. Publish a list of speakers, topics and dates at the beginning of the CSCE program year.
- f. Host a joint meeting with other engineering organizations at the MDC in winter.
- g. Reserve seats at each table for a Board member and students to improve interaction between dinner attendees.
- h. CSCE could invite local legislators to speak at or attend dinner meetings.
- i. Speakers should start presentations while dessert is being served.
- j. CSCE should consider offering Professional Development Hours (PDHs) at dinner meetings.
- k. Aim to schedule great speakers at the dinner meetings.
- l. Hire Shoreline Segway (<http://www.segwaytoursandrentals.com/>) to provide Segway rides to dinner attendees during the cocktail hour. This activity could relate to a dinner meeting topic on making downtowns more pedestrian-friendly.
- m. Offer a dinner meeting at Yale University instead of at Jimmie's with the dinner meeting topic of the current expansion project at the University.
- n. Offer interview-training session during cocktail hour where representatives from the state agencies and local firms could interview students.
- o. Instead of holding a summer social, CSCE could offer hot appetizers or free drink coupons at each dinner meetings.

## **1.6 Professional Development**

1.6.1 Consider offering PDHs at dinner meetings

## **2. President-Elect's Report (Rabih Barakat):**

### **2.1 SPAG Grant Application**

2.1.1 Team up with the New Haven Museum and Historical Society (NHMHS) on a future grant application

2.1.2 Possible topics for this year's grant application include a media campaign and photo exhibit highlighting the work of civil engineers at locations throughout the state including the Connecticut Historical Society, the state's Legislative Office Building and local libraries.

### **2.2 Structures Technical Group (Mark Rodriguez)**

2.2.1 Host 1 day seminar

2.2.2 Dinner meeting - 11/17/09 at CCSU - A suggested speaker for the Structures dinner meeting is Charlie Thornton.

### **2.3 Geotechnical Technical Group (Gary Fuerstenberg)**

2.3.1 DFI/CSCE Seminar on September 25, 2009

2.3.2 Dinner meeting - 4/20/10 at USCGA – Meeting Topic & Speaker?

2.3.3 Geo-Institute Summit in Denver – Becoming a Geo-Institute Chapter

**2.4 Legislative Affairs Committee (Roy Merritt)**

2.4.1 Pursue non-transportation legislative efforts

2.4.2 Establish a process for legislative alerts

2.4.3 Coordinate with other related organizations to communicate with legislators

In July 2009, Ron Nault and Rob Barakat offered to work with this Committee to convene a meeting other related organizations like Connecticut Construction Industries Association (CCIA), American Water Works Association (AWWA), Connecticut Water Works Association (CWWA), New England Water Environment Association (NEWEA), American Council Of Engineering Companies (ACEC), Professional Women in Construction (PWC), and American Institute of Architects (AIA).

**2.5 Construction Technical Group (Billy Cunningham)**

2.5.1 Schedule tours of local construction projects - A suggested location for a field trip was to the Q bridge (a.k.a. the Pearl Harbor Memorial Bridge) in New Haven.

2.5.2 Dinner meeting - 3/16/10 at UNH - A suggested speaker for the Construction dinner meeting is Richard H. Strauss of the Connecticut Academy of Science and Engineering ([www.ctcase.org/](http://www.ctcase.org/)).

**2.6 Water Resources Committee (Tom Loto)**

2.6.1 Water for People Golf Tournament

2.6.2 Field Trips

2.6.3 Coordinate with American Water Works Association, CT Section (CT-AWWA)

2.6.4 Possible Activity of Committee - CSCE request that the PBS documentary, *Liquid Assets*, be shown.

**3. Vice-President's Report (Jason Waterbury):**

**3.1 Public Relations Committee**

3.1.1 Contact all faculty advisors and student chapter presidents to schedule a planning meeting

In July 2009, Chris Holden, Ron Nault and Jason Waterbury offered to meet with faculty advisors and student chapter members in September at the MDC. Together, they will explore the possibility of have students do presentations at the monthly dinner meetings.

3.1.2 Establish protocol for press releases/notification of each meeting

- Announcement of the 2009-2010 CSCE Board members and the 2009 ACE Award winners

**3.2 Continuing Education Committee (Jason Waterbury)**

3.2.1 Continuing Education Seminar Possible Speakers/Topics

- Bob Scully, septic system design, nutrient removal, stormwater treatment, and food/waste/grease rules, pump station design, BNR design, green infrastructure, bridge inspection and traffic studies.
- Survey CSCE membership online to determine potential topics for seminars

### **3.3 Government Engineers Committee (Rabih Barakat)**

3.3 1 Host 1 dinner meeting 10/20/09 at University of Hartford

- Include an Order of the Engineer Ring Ceremony at this dinner meeting. According to the ASCE website, the contact person for such ceremonies is Alicia Karwoski at [professional@asce.org](mailto:professional@asce.org).

### **3.4 Career Guidance Committee**

3.4.1 Establish outreach program to schools, especially high schools

3.4.2 Work with the ACE Mentor Program of Connecticut, Inc.

### **3.5 Membership Committee (Jason Waterbury)**

3.5.1 Brainstorm on how to increase membership, and how to increase current members' participation in dinner meetings, committees, technical groups, etc. Suggestions from the July 17, 2009 planning meeting include:

- a. Offer networking-only meetings with guest entertainment (i.e., a magician)
- b. Offer non-engineering topics at meetings such as motivational speakers, business development specialists, and medical doctors to discuss nutrition & health care topics.
- c. Acknowledge the social component of CSCE.
- d. If CSCE would like to encourage a certain type of engineer (i.e., government engineers, construction or environmental engineers) to join the organization or attend dinner meetings, then CSCE could subsidize the cost of the dinner meetings for that type of engineer.
- e. CSCE could subsidize the cost of the dinner meeting for a particular month.
- f. CSCE could submit an application to become an outstanding branch of ASCE. Billy Cunningham will research the application process and due date.
- g. Amy Petrone could print out name tags for dinner attendees highlighting new members.
- h. CSCE Board members could contact 10 other CSCE members and invite them to a dinner meeting.

3.5.2 Contact new members personally and invite them to a dinner meeting

## **4. Secretary's Report**

### **4.1 Administrative Activities**

4.1.1 Distribute revised letterhead, directory, expense forms and an updated action item list based on 7/17/09 meeting's minutes to the Board members, Committee Chairs, and the Technical Group Chairs

4.1.2 Add list of past CSCE presidents to CSCE website

4.1.3 Distribute business cards to Board members

4.1.4 Distribute draft annual report to CSCE Board by November 23, 2009

4.1.5 Submit annual report to ASCE National by 11/30/09

4.1.6 Update CSCE Logo (professionally)

4.1.7 CSCE banner

4.1.8 E-Blasts

- a. Billy Cunningham will coordinate the sending of e-blasts, with Amy Petrone serving as a back up.
- b. CSCE will examine the possibility of compiling a CSCE-generated email distribution list
- c. Establish protocol for sending e-blasts to that list
- d. Forwarding e-blasts - Currently, some CSCE members are not receiving e-blasts. Amy Petrone added herself to the e-blast distribution list and will forward the e-blasts when received to as many of those members as possible.

## **5. Treasurer's Report (Greg Holness):**

### **5.1 Budget**

5.1.1 Update on accounts

5.1.2 Interest-bearing account for a portion of budget

5.1.3 Financial commitments expected from CSCE to Board

### **5.2 Younger Members Committee (Sara Ramsbottom)**

5.2.1 Summer activities (CSCE's Annual Golf Tournament, etc.)

5.2.2 Upcoming activities (Participate in a river clean-up, tour of the Science Center, New Britain Rock Cats game, volunteer day with Habitat for Humanity, Hartford Wolf Pack hockey game, etc.)

5.2.3 Conduct a survey of CSCE's Younger Members

5.2.4 Add a Younger Member webpage and links

### **5.3 Scholarship Committee (Jim Sime)**

5.3.1 Portfolio Changes

At the July 17, 2009 planning meeting, the Board approved the following actions:

1. Close CSCE's existing bond fund and transfer the approximately \$20,000 in that fund to Peyton Ginnie Mae fund;
2. Rebalance the portfolio according to the percentages suggested in the Marketimer Model Portfolio I in Bob Brinker's Marketimer Newsletter, Volume 24, No. 7; and
3. To transfer \$5,000 into the Scholarship Fund.

The Board decided to wait until the September Board meeting to make future additions to the portfolio.

## **6. Newsletter Editor (Sara Ramsbottom):**

6.1 Coordinate Postcard Mailing

6.1.1 Send postcards to all CSCE members letting them know that CSCE has sent out a newsletter via email and if one was not received, the CSCE member should contact Mike Cook at ASCE and the Newsletter Editor.

6.2 Determine if CSCE should send complimentary CSCE newsletters to large employers of civil engineers in Connecticut (i.e., state agencies) and contractors that many not already be CSCE members

6.3 Email/USPS Mailing - CSCE will send its newsletter via email to CSCE members and mail hard copies via the USPS to Life Members and those who submit requests for such a mailing

6.4 Advertising - CSCE should solicit business cards from past and future advertisers. The advertising rates will not change for 2009-2010 program year

**7. Director-II (Jay Silva):**

**7.1 Audit Committee**

7.1.1 Set firm date to audit CSCE books

**7.2 Nominating Committee**

7.2.1 Solicit for Benjamin Wright nominations all year

**7.3 Operations Manual**

7.3.1 Updates - Billy Cunningham and Chris Holden will coordinate the updates to this manual including the ACE Awards and criteria and description of Legislator of the Year award.

**8. Director-I (Chris Holden):**

**8.1 Past Presidents Council**

8.1.1 Provide status report of council to Board

**8.2 Awards**

8.2.1 Provide status report of awards to Board

**8.3 Website**

8.3.1 E-Blasts – Obtain a written proposal from Quasar Enterprises for e-blasts to the CSCE members

8.3.2 Credit Cards - Obtain a written proposal from Quasar Enterprises to accept credit cards

**9. New Business**

**10. Adjournment**