

CSCE Board Meeting – Tuesday, September 21, 2010 – 4:00 p.m. – University of Connecticut, Storrs

1. President - Rabih Barakat

- 1.1 Achievement in Civil Engineering (ACE) Awards – 5/10/11 - Develop list of possible MCs
- 1.2 Fairfield Branch (Ron Hill)
- 1.3 History & Heritage Committee – Citation from ASCE History and Heritage Committee (HHC)
- 1.4 Programs Committee (Jeff Benoit) – Upcoming 2010-2011 Dinner Meetings

Government Engineers	Place = UHA	Date = October 13, 2010 (Wednesday)
Structures Technical Group	Place = CCSU	Date = November 9, 2010 (Tuesday)
January 2011 Meeting	Place = TBD	Date = TBD
February 2011 Meeting	Place = TBD	Date = TBD
Construction Technical Group	Place = UNH/Yale	Date = March 8, 2011 (Tuesday)
Geotechnical Technical Group	Place = USCGA	Date = April 13, 2011 (Wednesday)
ACE Awards	Place = Aqua Turf Club	Date = May 10, 2011 (Tuesday)

2. President-Elect - Jason Waterbury

- 2.1 SPAG Grant - Decide on upcoming applications (see attached)
- 2.2 Structures Technical Group (Mark Rodriguez)
- 2.3 Geotechnical Technical Group (Gary Fuerstenberg)
- 2.4 Legislative Affairs Committee (Roy Merritt)
- 2.5 Construction Technical Group (Billy Cunningham)
- 2.6 Water Resources Committee (Tom Loto)

3. Vice-President – Billy Cunningham

- 3.1 Public Relations Committee
- 3.2 Student Chapters – Practitioner Advisors
- 3.3 Continuing Education Committee - Seminars planned for this year.
- 3.4 Government Engineers Committee (Rabih Barakat)
- 3.4 Career Guidance Committee
- 3.5.1 CCIA Construction Career Days
- 3.5.2 Outreach program to schools

4. Secretary/Administrative Assistant – Greg Holness/Amy Petrone

- 4.1 Administrative – Update the CSCE logo - Board Vote Needed - (see attached)
- 4.2 Administrative – CSCE Telephone Number
- 4.3 Membership Committee – Brainstorm on how to increase membership, and how to increase current members’ participation in dinner meetings, committee, technical groups, etc.

5. Treasurer – Bob Gomez

- 5.1 Draft Budget
- 5.2 Younger Members Committee (Sara Ramsbottom)
- 5.3 Scholarship Committee (Jim Sime)
- 5.3.1 Quarterly Reports - Place the new Treasurer on the mailing list for the quarterly reports
- 5.3.2 New Scholarship Application (see attached)

6. Newsletter Editor – Sara Ramsbottom

7. Director-II – Chris Holden

- 7.1 Audit Committee
- 7.2 Nominating committee – solicit for Ben Wright award all year
- 7.3 Aligning local technical groups with ASCE Institutes
- 7.4 Updating CSCE's governing documents and Operations Manual
- 7.5 Website Committee (Amy & Chris)

8. Director-1 – Ron Nault

- 8.1 Status of Past President Council
- 8.2 Awards

9. Open Discussion

10. Adjournment

Item 2.1 – SPAG Grant

The American Society of Civil Engineers invites you to submit a proposal to fund a government relations or public relations project under the 2011 State Public Affairs Grant (SPAG) program. The program provides financial and technical support to Sections and Branches undertaking local government and public relations projects to enhance the image of civil engineers as leaders and experts on America's vital infrastructure systems and to advocate on behalf of issues that are important to civil engineers. Detailed information on how to apply is available at <http://www.asce.org/Content.aspx?id=7536>.

The rules and funding formula are as follows:

n **Small Grants:** Proposals up to \$1,500 are eligible for small grants. One grant proposal is required per project. Small grants are designed for Sections to fund a single component of a larger program or for a one-time expense. An abbreviated proposal and final report is required for small grants.

n **Large Grants:** Proposals between \$1,500 and \$7,500 are eligible for large grants. One grant proposal per project is required. Large grants require a more comprehensive proposal and more detailed final report than small grant proposals. The Section must do a considerable amount of project planning before applying for a large grant.

Sections may apply for both small and large grants, regardless of the Section's membership size.

Additionally, ASCE will host the Annual Leadership Training in Government Relations in March 2011. This program is an opportunity for ASCE members to come to Washington to meet with their members of Congress on engineering-related issues, and to learn valuable skills they can use to help their Sections be more active in government relations. Any Section is eligible to nominate one of their members to participate in this program and receive a travel reimbursement stipend. More details regarding the Leadership Training Program will be sent to Section leaders later in the fall.

Please review the attached 2011 State Public Affairs Grants (SPAG) rules/guidelines.

The deadline for 2011 SPAG proposals is **Friday, October 29, 2010.**

E-mail an electronic copy of your proposal to spag@asce.org; or

Mail proposals to: 2011 SPAG Proposal, Attn: Sharon H. Baber, ASCE, 1801 Alexander Bell Drive, Reston, Virginia 20191; or

Fax proposals to: (703) 295-6491, Attn: Sharon H. Baber.

Please note that no application is deemed received until the submitting Section receives electronic notification that the application has been received.

If your Section did not submit a final report for its 2010 SPAG grant, your Section is not eligible for a 2011 SPAG grant.

If you have any questions regarding the SPAG program, Regions 1, 2, 5, and 7, please contact Adam Gagnon at agagnon@asce.org or (202) 789-7845. For Regions 3, 4, 6, 8 and 9, please contact Karen Albers at kalbers@asce.org or (703) 295-6404.

Sincerely, Charles V. Dinges, Senior Managing Director, Strategic and Public Affairs

Item 4.1 - Administrative – Update the CSCE logo

From: Cook, Michael [mailto:mcook@asce.org]
Sent: Tuesday, July 20, 2010 2:42 PM
Subject: New ASCE Logotypes

By now, you have probably noticed that ASCE has updated its logo. The next step in this roll out process is for your Region/Section/Branch/Younger Member Group to begin incorporating this new logo. Here's how:

- A uniform logo has been created for each Region/Section/Branch/Younger Member Group which incorporates the new ASCE logo and the name of your Section/Branch.
- View or download your new logo from the Geographic Services Department's FTP site—<ftp://gsd.asce.org> under the "ASCE Logotypes" directory.
- Decide if you will be using the new standard style, or you may continue using your/the current Section/Branch logo; however, it needs to be updated to incorporate the new official ASCE logo, which can also be found on the FTP site.
- Once you have decided which logo to adopt, please begin incorporating it into all of your Section/Branch electronic communications and Web site. **In addition, please notify Michael Cook, Senior Manager of Geographic Services, which logo you plan to use. If it is not the standard one, please include the updated logo.**
- As you re-order printed materials and promotional items (shirts, pens, etc.), incorporate the updated logo you have chosen. Logo's in high resolution (.eps and .ai extensions) are available by contacting Michael Cook.

Below is the new ASCE logo and samples of a Section/Branch logo and Younger Member logo.

If you have any questions about this process, contact Michael Cook, Senior Manager of Geographic Services at mcook@asce.org or (800) 548.2723, ext. 6121 or (703) 295-6121.

2 Options for CSCE Logo thus far:



2 Options for CSCE Younger Members Logo thus far:



2 Options for CSCE Fairfield Branch Logo thus far:



2 Options fro CSCE Fairfield Branch Younger Member Logo thus far:



More Information:

Hi Amy -

Yes - the section may use the logotype in black.

Let me know if I can be of further assistance.

Michael

From: Amy Petrone [mailto:see.s_sea@yahoo.com]
Sent: Thursday, August 26, 2010 4:20 PM
To: Cook, Michael
Subject: RE: New ASCE Logotypes

Hi Michael,

I have a question about the new logotypes for the sections of ASCE. If CSCE adopts the uniform logo developed for it by ASCE, could CSCE use it in black instead of in blue in printed materials like letterhead or mailings where the printing costs would be cheaper if it were not in color? If not, could a black version of the uniform logo be considered to be an acceptable updated logo?

Thanks, Amy

Item 5.3.2 - New Scholarship Application

Connecticut Society of Civil Engineers (CSCE)

Scholarship Fund

Dear CSCE member,

The Scholarship Committee has established a scholarship fund for our organization. We are encouraging all CSCE members in conjunction with their employers to make a *tax-deductible* financial contribution to the fund as a means to facilitate and promote interest in our profession.

Goals for the fund

The goal of the scholarship fund is to provide students in Connecticut interested in engineering or construction a one-time scholarship to assist in the costs associated with higher education. The scholarship will be open to all members of the public. Scholarship applicants will be asked to complete a questionnaire and will be interviewed by committee members as part of the selection process. Please see the attached scholarship rules and student questionnaire.

Scholarship award ceremony

Upon final selection of the scholarship recipients, a brief award ceremony will be performed at one of the dinner meetings to announce the major contributors and present the scholarship recipients to the CSCE general membership.

Funding

The amount and number of scholarships will be determined based on the available funds. Please consider asking your employer or personally contributing to the scholarship fund. We have set a modest goal of awarding a minimum of two \$1000 scholarships for the upcoming year. Attached please find a form to fill out and include with your contribution.

The support of your firm or your personal contribution will make a big difference to a future member of our profession. If you have any questions or comments, please contact me at: 203-234-7862 (daytime) or 203-915-0893 (evening).

Sincerely,

Robert Gomez, P.E.
Treasurer, CSCE
Email: RGomez@VNEngineers.com

Donations for the CSCE Scholarship Fund

Name: _____

Company: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

Donation Amount: _____

Please send your contribution to:

CSCE
c/o Robert Gomez, PE
VN Engineers, Inc.
116 Washington Avenue
North Haven, CT 06473
203-234-7862

***Thank you for your contribution,
Your support will make a difference!***

CSCE scholarship Fund

Rules and Requirements

A. Eligibility

1. Applicants must be currently accepted in a Connecticut college, university or technical school, in an engineering or construction related program and have a permanent residence in Connecticut.

B. Requirements

1. The applicant is responsible for insuring that the CSCE Scholarship Committee prior to (Date to be determined) receives all of the following items.
 - Completed application form.
 - Two reference letters.
 - Unofficial transcript of high school and/or college, university or technical school grades.
 - Essay from applicant titled: "Why I Should Receive the CSCE Scholarship."
2. Prior to final selection, the Committee will interview all applicants selected as finalists.

C. Awards

1. The Scholarship Committee will determine the number and dollar amount of awards. The minimum award will be \$500.
2. The CSCE Board and the Scholarship Committee will review all applications. The Committee will consider each applicant's interest in engineering or construction by reviewing the grades, extracurricular activities, employment experience and essay.
3. Scholarship funds will be distributed to the recipients as a one-time (lump sum) payment to be applied to expenses related to pursuing higher education.
4. All scholarship recipients will be announced before (Date to determined).

D. Miscellaneous

For CSCE Scholarship application forms, contact:

Robert Gomez, P.E.
VN Engineers, Inc.
116 Washington Avenue
North Haven, CT 06473
203-234-7862

Applications are also available in word and PDF format on our web site.

CSCE Scholarship Fund

Application Form

Directions:

This application must be filled out completely and accurately. The information can be printed. Attach additional sheets as needed.

Reference letters, essay, and transcript should be included with this application, but can be sent separately.

It is the applicant's responsibility to ensure that all information is received by the Scholarship Committee before (Date to be determined).

Applications should be sent to:

Robert Gomez, P.E.

CSCE Scholarship Committee

c/o VN Engineers, Inc.

116 Washington Avenue

North Haven, CT 06473

203-234-7862

I. PERSONAL INFORMATION

A. Name: _____

Last, First, Middle

B. Home Address:

Number & Street, City, State, Zip

C. Current School:

D. School Address:

Number & Street, City, State, Zip

E. Home Phone: _____

F. Date of Birth: _____

II. SCHOLASTIC INFORMATION

Current Students: Provide a current transcript. If a freshman, in addition, provide a high school transcript.

- 1. School Attending: _____ Year of enrollment: _____
- 2. Major: _____
- 3. Status: Freshman Sophomore Junior Senior Expected Graduation: _____
- 4. Current G.P.A.: _____

III. EXTRACURRICULAR ACTIVITIES (*List all activities, number of years and offices held.*)

A. Student Activities (student clubs, organizations, etc.)

B. Community Activities (Boy Scouts, church, etc.)

C. Athletics

D. Others Activities

IV. EMPLOYMENT HISTORY

A. List all full-time, part-time, and summer employment in reverse chronological order (most recent first). Add additional sheets if necessary. Attach resume if available.

1. Company _____ Hours per week _____

Dates of employment

Title or duties _____

2. Company _____ Hours per week _____

Dates of employment

Title or duties _____

3. Company _____ Hours per week _____

Dates of employment

Title or duties _____

V. ESSAY

Please submit an essay of no more than one or two pages, stating why you deserve the Gold Coast Scholarship. We cannot stress enough the importance of the applicants clearly delineating any particular circumstances that would help the members of this committee evaluate the applications. This is not the time to be modest or shy. We need to know of acute need, staggering intelligence or burning enthusiasm that distinguishes you from other applicants.

GOOD LUCK!!