October 16, 2013 – CSCE Board Meeting
The Graduate Club, New Haven, CT 4:00pm.
People Present: President Sara Ramsbottom, President-Elect Kassim Tarhini, Director I Bob Gomez, and Scholarship Committee Chair Jim Sime.

The meeting began at approximately 4:15 pm and the following topics were discussed:

1. NL/website sponsorship form
   • New option to sponsor monthly dinner meeting

Following the previous meeting, after more thought, we will keep the employment opportunities; it seems that they are acceptable for inclusion from a tax standpoint. We will add an option to sponsor a monthly dinner meeting, based on the previous email discussion. Suggested perks for $250 sponsorship are:
   • Logo on all announcements, including newsletter (for that month)
   • Logo at dinner registration table
   • Logo on presentation screen during social hour and/or dinner, if possible.
Sara will work with Jen Buchanan to update the sponsorship form.

2. Legislative Affairs Committee

Tabled to future meeting – no members of committee were able to attend.

3. Structures Group seminar on 10/23

We are near capacity on registrations; will look at max the venue can hold and stop accepting registrations. Suggestion to make the “networking” time longer – Sara will ask Omkar.

After the seminar, we should have a wrap-up meeting to discuss how things went and what can be improved.

4. Budget – Gary unable to attend; will discuss at next meeting

Bob noted that the he, Jason, and Gary are scheduled to meet on 10/28/13 to audit the books. He will also work with Gary on a budget for this year.

5. ERYMC/WBSL possible attendees – have not yet seen formal announcement, but deadline is usually end of October

Sara suggested that Kassim should go if possible. ASCE will reimburse registration & travel for one attendee to each, and partial lodging.

6. Changes to ACE – updates to application, award categories

Possible changes include adding ‘sustainability’, changing how the ‘construction’ category is awarded, and adding better criteria for ‘planning’ projects. Bob will look at planning; Sara will look at sustainability.

7. SPAG – Due November 1st

Discussed options for initiatives; Sara suggested holding off on applying this year, and planning to apply next year, tying something in with a state report card.

8. November dinner meeting topic & venue

Tuesday, November 19th @ UConn. Geotechnical topic, and Randy States was planning to contact the Moles about awarding a scholarship at the meeting.
9. Meeting schedule going forward

Next meeting date not yet set, but expected to be separate from dinner meeting. Possibly week of Nov. 10th – probably Tuesday 11/12 or Wednesday 11/13.

10. April 2014 – possible joint meeting with Rhode Island Section

The Rhode Island Section has expressed interest in having a joint meeting with us in April, since the USCGA is so close to them. Kassim will check and see what the capacity of the Officers’ Club is. Sara will get back to RI; they may also be able to help with speaker & topic (we have that one as water resources).

11. Outstanding Section & Branch Award – application due 10/30/13

Sara has started working on this & hopefully will send something around for review next week. Need to make sure we finish in time to meet deadline (hard copy, not just electronic).

12. Section annual report due 11/30/13

Sara has template and will start on it & send around for input.

13. YM annual report

Tabled to next meeting.

14. State report card

We need a committee. Kassim offered to research what we need to do (will have more time to do this during academic winter break); he will report back in January/February.

15. UNH request for concrete canoe donation – did this get consensus?

Never got consensus after a suggestion was made to slightly increase the donation. If we donate more than $500, we get more exposure. Sara will respond to Kassim’s email motion to increase the donation to $525 and restart voting by the board.

If other student chapters request funds, we plan on providing same level, but will consider what is offered for various levels.

16. Scholarship Fund Committee report

Jim Sime gave an update on the fund. He does not think any changes are needed at this time.

Other:

ASCE e-room:
Sara will contact ASCE about setting up an e-room for CSCE. We can use this to store documents (such as ACE award application), vote on motions, etc. It would be cleaner than emails, and would eliminate issues with sizes of attachments, etc.
The e-room is free, and you need to be registered & have a password.

We did not vote on accepting the minutes from September, since there was not a quorum present.