

CSCE Board Meeting – Tuesday, November 9, 2010 – 4:00 p.m.
Central Connecticut State University – Memorial Hall - Constitution Room

1. President - Rabih Barakat

- 1.1 Public Health Code Advisory Committee – Guest: Doug DiVesta, P.E.
- 1.2 Achievement in Civil Engineering (ACE) Awards – 5/10/11 - List of possible MCs and ASCE National representation
- 1.3 Fairfield Branch (Ron Hill)
- 1.4 History & Heritage Committee
- 1.5 Programs Committee (Jeff Benoit) – Upcoming 2010-2011 Dinner Meetings
 - 1.5.1 October Dinner Meeting – Review and comments?
 - 1.5.2 April 2011 Meeting – Joint meeting with RI section of ASCE?

January 2011 Meeting	Place = TBD	Date = TBD
February 2011 Meeting	Place = TBD	Date = TBD
Construction Technical Group	Place = UNH/Yale	Date = March 8, 2011 (Tuesday)
Geotechnical Technical Group	Place = USCGA	Date = April 13, 2011 (Wednesday)
ACE Awards	Place = Aqua Turf Club	Date = May 10, 2011 (Tuesday)

2. President-Elect - Jason Waterbury

- 2.1 SPAG Grant
 - 2.1.1 Update on submittal of application
 - 2.1.2 Future application topic - Future Cities contest in Connecticut (<http://www.futurecity.org/>)
- 2.2 Structures Technical Group (Mark Rodriguez)
- 2.3 Geotechnical Technical Group (Gary Fuerstenberg)
 - 2.3.1 Review of updated DFI-CSCE MOU
 - 2.3.2 April 13, 2011 Dinner Meeting - Speaker (Joe Drumheller of Densification Inc.) and Topic (Dynamic Compaction)
- 2.4 Legislative Affairs Committee (Roy Merritt)
- 2.5 Construction Technical Group (Billy Cunningham)
- 2.6 Water Resources Committee (Tom Loto)

- 5.1 Monthly Report
- 5.2 Younger Members Committee (Sara Ramsbottom)
 - 5.2.1 Upcoming Conferences
 - 5.2.2 Annual Report due 11/15/10
- 5.3 Scholarship Committee (Jim Sime)
 - 5.3.1 Quarterly Reports - Place the new Treasurer on the mailing list for the quarterly reports

3. Vice-President – Billy Cunningham

- 3.1 Public Relations Committee
- 3.2 Student Chapters – Practitioner Advisors
- 3.3 Continuing Education Committee - Seminars planned for this year.
- 3.4 Government Engineers Committee (Rabih Barakat)
- 3.5 Career Guidance Committee
- 3.6 Outreach program to schools

6. Newsletter Editor – Sara Ramsbottom

7. Director-II – Chris Holden

- 7.1 Nominating committee – solicit for Ben Wright award all year
- 7.2 Aligning local technical groups with ASCE Institutes
- 7.3 Updating CSCE's governing documents and Operations Manual
- 7.4 Website Committee (Amy & Chris)
 - 7.4.1 Adding Company Links

4. Secretary/Administrative Assistant – Greg Holness/Amy Petrone

- 4.1 Administrative - Review/Discuss/Accept Meeting Minutes from previous meeting
- 4.2 Administrative – CSCE Telephone Number Update
- 4.3 Membership Committee – Brainstorm on how to increase membership, and how to increase current members' participation in dinner meetings, committee, technical groups, etc.

8. Director-1 – Ron Nault

- 8.1 Status of Past President Council
- 8.2 Awards

5. Treasurer – Bob Gomez

9. Open Discussion

- 9.1 Upcoming Conferences
 - 9.1.1 2011 Eastern Regional Younger Member Council (ERYMC) Meeting - January 14 & 15 at the Holiday Inn by The Bay in Portland , ME
 - 9.1.2 ASCE 2011 Regions 1, 2, 4, & 5 Workshop for Section & Branch Leaders - January 14 & 15 at the Holiday Inn by The Bay in Portland , ME
 - 9.1.3 ASCE's Legislative Fly-In – March 29-31, 2011 in Washington, DC

10. Adjournment

Minutes for the CSCE Board Meeting October 13, 2010 – University Hartford – 4:30 p.m.

CSCE Members in Attendance:

Rob Barakat*	Chris Holden*	Ron Nault*
Billy Cunningham*	Greg Holness*	Sara Ramsbottom*
Bob Gomez*	Dan Kinard	Jay Silva

Administrative Staff:
Amy Petrone

*Note: CSCE Board Members

1. President - Rabih Barakat

- 1.1 Achievement in Civil Engineering (ACE) Awards – 5/10/11 – Jason Waterbury will be asked to provide an update on the MC at the next Board meeting.
- 1.2 Fairfield Branch – Amy Petrone will check with Ron Hill about turning the Branch’s books over to CSCE.
- 1.3 History & Heritage Committee – The ASCE History and Heritage Section Citation for 2010 plaque arrived and will be presented to Randy States at the October dinner meeting. A photo will be taken of this presentation for posting on the CSCE website. Randy States will be given the plaque to maintain on behalf of CSCE.

2. President-Elect - Jason Waterbury

- 2.1 SPAG Grant – Billboard Application - The Board discussed this proposal and decided that the Board supported this idea, preferred proposing more than one billboard and was interested in providing a match for the SPAG funds on this opportunity. Instead of proposing that CSCE specifically promote the Infrastructure Report Card in the application, the Board would prefer to promote civil engineering in Connecticut. CSCE will develop the specific wording for this message on the billboards after receiving ASCE’s approval on the application.
- 2.2 Structures Technical Group – URS may be interested in providing a speaker for the November monthly dinner meeting, which is to be hosted by this Technical Group. Jay Silva will contact URS to determine if a speaker is available on November 9, 2010.
- 2.3 Geotechnical Technical Group - 2011 DFI-CSCE Geotechnical Workshop – Dan Kinard provided an overview of this proposed workshop to the Board. The 2011 Workshop is tentatively scheduled for May 6, 2011 at the University of New Haven. Barry Christopher, P.E. Ph.D. will lead the workshop on the topic of Reinforced Soil Walls and Slopes. The goal of the workshop is to offer local, high quality, low cost PDHs. After the expenses for the workshop are paid, CSCE and DFI will split the revenue according to the existing memorandum of understanding. Following this overview, Chris Holden made a motion to support the 2011 Geotechnical Workshop. Greg Holness seconded the motion and it passed unanimously.
- 2.4 Construction Technical Group - Billy Cunningham would like to coordinate a workshop on behalf of this Technical Group in spring 2011.

3. Vice-President – Billy Cunningham

- 3.1 Student Chapters – Email Motion from October 5, 2010 – Jason Waterbury made a motion via email on October 5, 2010 continue CSCE’s support of the UNH Concrete Canoe team, and send them a check for \$500. The motion was seconded by Rob Barakat and it passed unanimously.

4. Secretary/Administrative Assistant – Greg Holness/Amy Petrone

- 4.1 Review/Discuss/Accept Meeting Minutes from previous meeting and July Planning Meeting – Greg Holness made a motion to accept the CSCE Board meeting minutes from July 2010 and September 2010. Bob Gomez seconded the motion and it passed unanimously.
- 4.2 CSCE Telephone Number – The Board discussed the concept of obtaining an 877 number that comes with 60 free minutes for CSCE. Instead, the Board preferred that Amy Petrone obtain a cell phone on behalf of CSCE before the November Board meeting. To possibly assist in this purchase, Jay Silva may have CSCE’s business certificate from the State of Connecticut. If he does, he will provide a copy of it to Amy Petrone.

5. Treasurer – Bob Gomez

5.1 Draft Budget - Bob Gomez distributed a draft budget for the Board to review. After its review, Chris Holden made a motion to approve the budget as submitted. Billy Cunningham seconded the motion and it passed unanimously.

5.2 Younger Members Committee – This Committee is planning to coordinate trips to several events in the upcoming months including to a football game and a hockey game. Two members (Jen Buchanon and Kari Weber) are interested in working with the ASCE Student chapters in Connecticut and with outreach to high school students. Billy Cunningham will contact them to determine how they may participate in those activities.

5.2.1 2011 Eastern Regional Younger Member Council (ERYMC) Meeting - January 14 & 15 at the Holiday Inn by The Bay in Portland , ME. – A few members of the Committee are interested in attending this meeting. Sara Ramsbottom will coordinate the submission of the early bird registration materials so that they are submitted prior to the deadline of Saturday, October 30.

5.2.2 Annual Report – The FY 2010 Annual Younger Member Group Report Forms are due at ASCE by Monday, November 15, 2010.

5.3 Scholarship Committee - New Scholarship Application – The Board reviewed the scholarship application put forth by Bob Gomez. After reviewing and discussing the document, the Board decided that the application should be edited in the following ways:

1. In the Rules and Requirements Section A.1 – The first “Connecticut” should be deleted.
2. In the Rules and Requirements Section A.1 – The word, “civil” should be added between the words, “an” and “engineering”. As a result, “an” should be changed to “a”.
3. In the Rules and Requirements Section A.1 – The last sentence shall be changed to, “Preference shall be given to applicants who are members or student members of CSCE/ASCE or have parents or relatives who are members of CSCE/ASCE.”
4. In the Rules and Requirements Section C, item 4 will be removed.
5. In the Application Form, Directions Section – “Date to be determined” should be changed to “March 1st of each year.”
6. In the Application Form, Personal Information section – “Date of Birth” should be removed.

Greg Holness made a motion to approve the application with the suggested edits. Chris seconded the motion and it passed unanimously. The application will be distributed to the CSCE members via e-blast and at dinner meetings after the edits listed above have been incorporated into the document.

6. Director-II – Chris Holden

6.1 Website Committee - Information about Civil Engineering – Rob Barakat would like CSCE to add a “What is a Civil Engineer” button to the website. After one clicks on the button, information about civil engineering for all ages would be provided. ASCE offers children’s activities on its website that could be used on the CSCE website.

7. Open Discussion

7.1 Engineering Article Request – The Board discussed a recent request by an individual to publish an article that relates to civil engineering. The Board decided that instead of publishing individual engineering articles on the CSCE website or in the CSCE newsletter, CSCE should consider establishing a journal where articles could be published collectively.

7.2 ASCE 2011 Regions 1, 2, 4, & 5 Workshop for Section & Branch Leaders - January 14 & 15 at the Holiday Inn by The Bay in Portland , ME. (Attachment) – Bob Gomez offered to attend this workshop on behalf of CSCE.

8. Adjournment – The meeting adjourned at 6:05 p.m.