

CSCE Members in Attendance:

Rob Barakat*	Chris Holden*	Jay Silva
Jeff Benoit	Greg Holness*	Jason Waterbury*
Billy Cunningham*	Tom Loto	
Doug DiVesta		

Administrative Staff:
Amy Petrone

*Note: CSCE Board Members

1. President - Rabih Barakat

- 1.1 Public Health Code Advisory Committee – CSCE Member Doug DiVesta, P.E. attended this Board meeting to discuss his interest in serving as the liaison between CSCE and the Public Health Code Advisory Committee (CAC). Mr. DiVesta has been working as an engineer for more than 25 years and is an instructor at the Connecticut Onsite Wastewater Recycling Association (COWRA) septic installer school. He is well versed in the public health codes related to septic systems. Following a discussion of the activities of the CAC and Mr. Divesta’s qualifications, the Board decided that Doug DiVesta could represent CSCE at the CAC meetings and that CSCE could send information about the CAC to its members. The Board decided that the communications between CSCE and the CAC should go through the Water Resources Committee and that CSCE does not want to conflict with the policies of ASCE National through these communications. The next CAC meeting is scheduled for the end of November 2010. No major changes to the regulations are expected to be proposed at that meeting or in the upcoming months, but major revisions could occur in the next couple of years.
- 1.2 Achievement in Civil Engineering (ACE) Awards – 5/10/11 – Jason Waterbury will determine the MC for the event and Chris Holden will invite Andy Hermann, ASCE National President, to attend the event.
- 1.3 Programs Committee - April 2011 Meeting – Joint meeting with RI section of ASCE – Billy Cunningham will forward the contact information of the Rhode Island Section of ASCE to Amy Petrone to facilitate the planning of a joint meeting of the chapters at the April 2011 dinner meeting
- 1.4 Fairfield County Branch - The Board discussed the date for the January meeting with the Fairfield County Branch. At the present, the date may need to be moved. It was stressed that this date needs to be nailed down quickly so that the members are aware of which week the meeting will be held.
- 1.5 History & Heritage Committee - Randy States explained that the History & Heritage Committee is working on gathering historical documents related to the New Haven to Northampton Canal. It was suggested that the CSCE newsletter be used to solicit assistance from interested members.

2. President-Elect - Jason Waterbury

- 2.1 SPAG Grant – CSCE submitted this year’s application prior to the deadline. CSCE is interested in applying next year to request financial support for CSCE to coordinate a Future Cities contest in Connecticut (see <http://www.futurecity.org/> for more information).
- 2.2 Water Resources Committee (Tom Loto) – In addition to his work with CSCE, Tom Loto is also a member of the Young Professionals Committee of the American Water Works Association – Connecticut Section. That organization will be coordinating a request for presentations called, *Fresh Ideas*. Fresh Ideas is a nationwide competition with a goal of increasing new member involvement in AWWA, encouraging young professional participation from all areas of the water industry, stimulate progressive thinking, and reduce the financial hardship for new members who want to attend the AWWA Annual Conference and Exposition (ACE).

3. Vice-President – Billy Cunningham

- 3.1 Student Chapters – Practitioner Advisors – Billy Cunningham will speak with Jen Buchanon about CSCE’s effort to identify practitioner advisors for all the CSCE Student Chapters. No students or representatives from CCSU signed up to attend tonight’s dinner meeting, possibly due to a conflict with lab schedules. CSCE should factor that schedule conflict in when scheduling next year’s dinner meeting at CCSU.
 - 3.1.1 Dues for Student Chapters - Billy Cunningham stated that ASCE has confirmed that all of the Connecticut student chapters are up to date on paying their dues.
- 3.2 Continuing Education Committee – CSCE would like to host a septic system design seminar run by a Department of Public Health representative at the Metropolitan District Commission in spring 2011.

- 3.3 Outreach program to schools – Chris Holden and Kari Webb will give a presentation at Xavier High School later this year.
- 4. Secretary/Administrative Assistant – Greg Holness/Amy Petrone**
- 4.1 Administrative - Review/Discuss/Accept Meeting Minutes from previous meeting – Greg Holness made a motion to accept the minutes from the October Board Meeting. Billy seconded the motion and it passed unanimously.
- 4.2 Administrative – CSCE Telephone Number Update – CSCE now has its own telephone number. The number is 860-301-8723. Amy Petrone will add it to the website and any other CSCE materials.
- 4.3 Membership Committee – Greg Holness will send out welcome letters to new CSCE members and invite them to attend a dinner meeting in January, March or April compliments of CSCE.
- 5. Treasurer – Scholarship Fund – Rob Barakat will contact Jim Sime to obtain a status report of the Scholarship Fund.**
- 6. Director-II – Chris Holden**
- 6.1 Updating CSCE's governing documents and Operations Manual – Bob Gomez, Chris Holden and Billy Cunningham met to review the Operations Manual. Billy Cunningham will contact Tom Smith of ASCE to obtain guidance regarding some proposed changes to CSCE's governing documents.
- 6.2 Website Committee
- 6.2.1 Links – CSCE would like to add a link to ASCE's website introducing people to civil engineering on the CSCE website. The Board also discussed company links on the www.csce.org website. It was decided that the Website Committee would investigate what links are currently on the website and recommend a policy for placing/removing links on the website.
- 6.2.2 Updating/Maintaining the CSCE website - Bentley Systems may be interested in helping CSCE update and maintain the CSCE website. Chris Holden will coordinate a meeting with them to discuss specifics.
- 6.2.3 CSCE logo – Since the Board would like to improve the look of the new CSCE logo on the website, Rob Barakat will try to develop a version of the logo with a higher resolution. In the meantime, Amy Petrone will ask Ray Pittman of Quasars to remove the new logo from the website.
- 7. Open Discussion**
- 7.1 CSCE shirts – Billy Cunningham brought sample shirts and quotes for CSCE collared shirts. Rob Barakat will bring an example of the embroidered logo and samples shirts to the next CSCE Board meeting for comparison.
- 7.2 January 14 & 15, 2011 - 2011 Eastern Regional Younger Member Council (ERYMC) Meeting and the ASCE 2011 Regions 1, 2, 4, & 5 Workshop for Section & Branch Leaders - Bob Gomez cannot attend the this meeting. Jason Waterbury, Rob Barakat and/or Chris Holden may be able to attend. Sara Ramsbottom, Jen Buchanon and Kathy Lynch may be able to attend the ERYMC meeting. Billy Cunningham will be attending the meeting as an ASCE governor.
- 7.3 March 29-31, 2011 - ASCE's Legislative Fly-In in Washington, DC - The Board briefly discussed the ASCE Legislative Fly-In. A decision will be made on who will attend at the next Board meeting.
- 8. Adjournment – The meeting adjourned at approximately 6:00 p.m.**