

Minutes of the Connecticut Society of Civil Engineers Board Meeting
November 13, 2007 – Central Connecticut State University – Memorial Hall – 4:45 p.m.

CSCE Members in Attendance:

Chris Holden*	Ron Nault*	Jay Silva*
Greg Holness*	Sara Ramsbottom	Jason Waterbury*
Tom Loto	Tom Roy*	

Administrative Staff:
Amy Petrone

*Note: CSCE Board Members

1. President's Report (Jay Silva):

1.1 National Convention: This item was not discussed.

1.2 Fairfield County Branch

1.2.1 Budget/Budget & Allocation: This item was not discussed.

1.2.2 January Dinner Meeting Topic – Ron Hill (New Grease Rules): This item was not discussed.

1.3 Programs: This item was not discussed.

1.4 February 19 (Hawthorne Inn) Joint Meeting – Planning Meeting Nov 15 @ 5:30 p.m. (ACEC/CT): Randy States will attend this meeting on behalf of CSCE.

1.5 Action Item List: The Board discussed the action item list developed by Jay Silva.

2. President-Elect's Report (Chris Holden):

2.1 Legislative Affairs – Survey Results: The results of the survey that was conducted on www.surveymonkey.com to gather opinions on continuing education were attached to the agenda for this meeting. One of the findings of the survey was that 54.3% of respondents supported legislation that would make continuing education mandatory. After reviewing the survey results, the Board decided that a new survey should be created by December 21st in order to advertise it in the January CSCE newsletter.

2.2 SPAG Grant Activities – CT OPAL (should be referred to as OCEA in the future) & Infrastructure Report Card – Deadline Nov 2: Chris Holden submitted grant applications for these two Government Relations activities.

2.3 Report on ACEC-CT Student Forum: Chris Holden reported to the Board that in order to best assist high school students in developing an interest in engineering, CSCE should team with ASCE Student Chapters and visit high schools together to discuss the importance of engineering and to better publicize careers in engineering.

2.4 Geotechnical, Construction, Structures Technical Groups:

2.4.1 STG Seminar – Late January: The Structures Technical Group Seminar will occur in late January 2008.

2.4.2 Amy – Report on DFI Seminar record keeping, etc.: Amy Petrone attended the CSCE-DFI Seminar on November 2, 2007. She reported that DFI conducted a very well run seminar. She will work with Gary Fuerstenberg of the Geotechnical Technical Group to review the proposed contract for the 2008 CSCE-DFI Seminar and determine if the revenue sharing agreement can be altered so that CSCE receives a larger share than it did in 2007 (40%).

2.5 Water Resources: Tom Loto reported that the Water Resources Committee is looking for new members.

3. Vice-President's Report (Ron Nault):

3.1 Public Relations - CT OPAL (should be referred to as OCEA in the future) Awards: The initial publicity for the OCEA Awards will begin in the January CSCE Newsletter (deadline for submissions is December 21st). Additional publicity could occur through direct mailings to engineering companies, the Connecticut Department of Transportation (DOT), the Connecticut Department of Environmental Protection (DEP) and the CCIA Magazine. Winners for the OCEA awards will be announced at the May CSCE dinner meeting. Possible venues for the meeting include the Aqua Turf Club, the Rocky Hill Marriott, the Convention Center, and the Four

Points Sheraton. The Board discussed the possibility of having a meeting in December to discuss the details of the OCEA awards. Jay Silva will contact the Board members regarding a possible meeting date.

3.2 Student Chapter: Ron Nault will contact the faculty advisors at the ASCE Student Chapters in Connecticut for assistance with this item.

3.3 Government Engineers: This item was not discussed.

3.4 Career Guidance: This item was not discussed.

3.5 Continuing Education:

3.5.1 Pump Station Seminar (Chris, Ron): This seminar is scheduled for late February 2008.

3.5.2 Septic System Seminar (Rob): Rob Barakat will contact Robert Scully regarding this seminar.

3.5.3 Low Impact Development Seminar (Ron): This item was not discussed.

3.5.4 Construction Law?: This item was not discussed.

Ron Nault also discussed the possibility of CSCE sponsoring or participating in the upcoming AIA meeting. After reviewing a written description of the meeting, the Board decided that instead of mailing a meeting announcement to the CSCE membership, CSCE would include a flyer in the January CSCE Newsletter and the text of the meeting announcement would be e-blasted to the CSCE membership in early January 2008.

4. Secretary's Report (Jason Waterbury):

4.1 Meeting Minutes Adoption (October Meeting): Tom Roy made a motion that was seconded by Chris Holden to accept the minutes of the October Board Meeting. The motion passed unanimously.

4.2 Annual Report: Amy Petrone is working on the CSCE Annual Report. To assist in this effort, Ron Nault forwarded an electronic copy of last year's annual report to her, Jason Waterbury provided her with information about CSCE activities over the past year, and Jim Sime provided her with information about the Scholarship Fund. Rob Barakat will provide her with financial information to complete the report, which is to be submitted to ASCE by November 30, 2007.

4.3 Binder for Board Members: In an effort to help the Board members with organizing paperwork for meetings, Jason Waterbury asked if the members would like Amy Petrone to purchase 3-ring binders for them. After a brief discussion, the Board members decided that they were not in need of binders.

4.4 Name Tags & Business Cards: Amy Petrone has ordered the name tags and the business cards for the eight CSCE Board members. The original number of nine Board members included Paul Moyer, the ASCE Region I Governor, but the Board determined that he does not need a CSCE name tag or business cards. The tags and cards should be available at the next Board meeting in January.

4.5 Membership Committee:

4.5.1 New Member Letter: In addition to the new member letter, Amy Petrone will send an email to new CSCE members to ask them to "Save the Date" of a future CSCE meeting, which they can attend free of charge. The new members can choose from the following meetings to attend at no cost: January 15th, February (Exact date to be determined), March 12th, and April 15th.

4.5.2 Pizza Party hosting on ASCE: ASCE will pay for a pizza party at local colleges & universities to publicize the benefits of ASCE. Ron Nault will examine the possibility of scheduling a future pizza party on behalf of ASCE/CSCE and invite more than one student chapter to attend.

5. Treasurer's Report:

5.1 October Expenditures: This item was not discussed.

5.2 Future Leaders (Younger Member): Sara Ramsbottom reported that she and Jen Buchanon are registered to attend the Younger Member Council Meeting on January 11th and 12th in Baltimore, MD.

5.3 Scholarship Committee Report: Since Jim Sime could not attend the Board meeting, he sent the Scholarship Committee Report to Jay Silva, who shared it with the Board members as an attachment to the

meeting agenda. The stock market has been correcting downward, but Brinker (and the Fed Chairman) are forecasting continued growth into 2008, albeit at a slower rate than in recent quarters (GNP at maybe 1.7-2.3% in 2008). If the S&P 500 Index dips below 1,400 (it was 1,458 at mid-day on November 13, 2007), that would be a lump-sum 'buy' signal for new money going into the market. Otherwise, investors should continue monthly dollar-cost averaging money into the stock market. Concerning the scholarship fund investments, no changes were recommended at this time.

6. Newsletter Editor (Greg Holness):

6.1 Delay in speaker topic causes delays in NL: The delay in determining the speaker topic for the November CSCE Dinner Meeting caused a delay in the distribution of the CSCE Newsletter, which in turn decreased the time in which people could RSVP to attend the dinner meeting. In the future, people should make every effort to determine the speaker and provide Greg Holness with the details of the dinner meeting/topic as early as possible. The deadline for the next CSCE Newsletter (January) is December 21st and the next dinner meeting is scheduled for January 15th in Westport.

7. Director-I:

7.1 Webmaster – Website Update – Website Committee Meeting: The Committee met on Friday, October 19, 2007, and the minutes of the meeting were distributed electronically to the CSCE Board members prior to this Board meeting.

8. Director-II - Audit (internal/external) (Tom Roy): Tom Roy is waiting for financial information from the Treasurer in order to proceed on this item with the Auditing Committee.

9. New Business: The CSCE banner has been misplaced. Tom Roy made a motion that was seconded by Greg Holness to authorize Jason Waterbury to purchase a new banner for less than \$200. The motion passed unanimously.

10. Adjournment: Chris Holden made a motion to adjourn the meeting at 5:25 p.m., which was seconded by Greg Holness. The motion passed unanimously. The next meeting of the CSCE Board will be scheduled in December. The first CSCE Board meeting in 2008 is scheduled for Tuesday, January 15, 2008 in Westport (at an undetermined location) beginning at 4:00 p.m.