

CSCE Members in Attendance:

Jay Silva* Chris Holden* Greg Holness*
Billy Cunningham* Tom Roy*
Jason Waterbury* Ron Nault*

Administrative Staff:
None

*Note: CSCE Board Members

1. President's Report:

1.1 Discussion on Website Updates: The Board discussed the proposal solicited by Peter Heynen, and submitted via Billy Cunningham for significant updates to the CSCE website. The proposal was submitted to Peter by Ray Pittman of Quasar Enterprises, LLC. The discussion focused on whether or not to pay for work designated as Phase I only, or Phase I and Phase II work. After a lengthy discussion, Greg Holness made a motion that CSCE should move forward with all work in proposal, including Phase I & Phase II. The motion was seconded by Tom Roy and it passed unanimously.

1.2 Public Relations Seminar: Jay Silva asked if anyone was available to attend the public relations seminar on April 4th. Currently Ron Hill is attending, but no one from CSCE was available to attend. Jay was going to contact Rob Barakat or Sara Ramsbottom to see if either was available to attend. Billy Cunningham also added that the Region 1 Assembly was scheduled for April 6th and wanted to remind anyone if they were available to attend.

2. ACE Awards Discussion

2.1 Review of ACE Awards Application: The board reviewed the application drafted by Greg Holness and Chris Holden, and the following suggestions were made:

- Show award categories in Bold (JW)
- Remove the following sentence from the 1st paragraph "to act...of Section" (RN)
- On application the number of copies required should be indicated, and the suggestion of 6 copies was made (GH)

2.2 Review of ACE Awards Application: Ron Nault to draft ACE Awards Press Release.

2.3 Review of ACE Awards Application: Jay Silva said that the Board would have Amy Petrone handle the mailings for the award applications and the dinner notices. Jason Waterbury volunteered to draft a list of consulting firms that should be including in the mailing list.

2.4 ACE Awards Dinner: Jay Silva requested that someone draft a sponsorship form, and Jason Waterbury volunteered to draft this form. Jason will send form to Jay for review, and to Greg Holness to include in newsletter mailing, if possible.

2.5 ACE Awards Dinner: Ron asked who would look into getting an emcee for the dinner, and Tom Roy volunteered to take on this task.

2.6 ACE Awards Dinner: Tom Roy/Billy Cunningham will send a letter to past presidents to invite them to attend the dinner, at no charge. After a brief discussion, it was agreed that the presidents would be required to RSVP in advance of the dinner, so that it would be possible to have their names in the Dinner Pamphlet.

2.7 ACE Awards Dinner: The board discussed the pricing for tables at the awards dinner. Based on the contract pricing submitted by Jason Waterbury, the board agreed that pricing for the dinner would be based upon an individual price of \$75 per person.

3.0 Adjournment: The meeting ended at 6:20 p.m. The next meeting of the CSCE Board is scheduled for Wednesday, March 12, 2008 at 4:00 p.m. at the University of New Haven.