

CSCE Members in Attendance:

Rob Barakat*	Chris Holden*	Jay Silva*
Billy Cunningham*	Kiran Majmudar	Les Smith
Peter Heynen	Tom Roy*	Randy States
		Jason Waterbury*

Administrative Staff:
Amy Petrone

*Note: CSCE Board Members

1. President's Report (Jay Silva):

- 1.1 Fairfield County Branch – Budget – Still Needs a Vote:** The Board reviewed the Fairfield County Branch budget that Ron Hill submitted at the January CSCE Board meeting. Since the actual cost of the ASCE Convention in Orlando was less than what was anticipated in the budget, Chris Holden made a motion to approve the Fairfield County Branch budget with the following amendment: decrease Item 4d (ASCE Convention (Orlando)) by \$1,000 thereby decreasing the entire budget from \$5,000 to \$4,000. Jason Waterbury seconded this motion and it passed unanimously.
- 1.2 Programs:** The Board did not discuss this item.
- 1.3 March 12 Dinner Meeting Topic – New Haven Coliseum Demolition:** This topic was confirmed with Shahvir Vimadalal. The Board discussed the possibility of a presentation related to the UNH Concrete Canoe project at this meeting.
- 1.4 April 15 Dinner Meeting Topic (Government Engineers):** Rob Barakat is trying to arrange to have the current or future Commissioner from the Department of Transportation (DOT) speak at this meeting. Another possible speaker is ASCE Society Director Andrew Herrmann.
- 1.5 UConn Course on “Professional Issues in Civil & Environmental Engineering”:** From 3:30 p.m. to 4:30 p.m. on Tuesday, April 8, CSCE Board members will be participating in an undergraduate seminar at UConn to discuss the benefits of involvement in professional societies. After a discussion about volunteers for this opportunity, the Board decided that Jay Silva, Tom Roy, and a younger member would represent CSCE at this seminar. Jay Silva will contact Sara Ramsbottom to make arrangements.
- 1.6 ASCE Public Relations for Civil Engineers Workshop – April 4, 11 AM to 7:30 PM:** Billy Cunningham reported to the Board that Ron Hill might be attending this workshop on behalf of Fairfield County. Jay Silva will check with Greg Holness to see if he would like to attend this workshop as a CSCE delegate.
- 1.7 Region 1 Assembly – April 5th from 8 AM to 11 AM and from 2:30 PM to 6:30 PM with a break from 11 AM to 2:30 PM to visit the Basketball Hall of Fame:** It is encouraged that CSCE Board members and their families attend this event.
- 1.8 New England Council Meeting – April 6 from 8:00 am to 12:00 noon:** Chris Holden is interested in attending this meeting.
- 1.9 Region 1 Board of Governors Meeting – April 6 from 12 noon to 5:00 PM:** All CSCE Board members are invited to attend this meeting.
- 1.10 Region 1 BOG Endorsement of Blaine Leonard for President-Elect – No input from Sections & Branches:** Billy Cunningham reported to the Board that the Region 1 Board of Governors has decided to endorse a candidate for President-Elect without requesting any input from the local Sections or Branches, including CSCE. After discussing this decision, Jason Waterbury made a motion to have Billy Cunningham to draft a letter to Region 1 on behalf of CSCE (with a copy to ASCE National) to express his displeasure with the Region 1 President-Elect endorsement process. The endorsement process should be open to all. Tom Roy seconded the motion and it passed unanimously.

2. President-Elect's Report:

2.1 Legislative Affairs:

- 2.1.1 Meeting with Rob Simmons:** Roy Merritt, Ron Nault and Greg Holness of CSCE met with the State's Business Advocate and former Congressman Rob Simmons on January 25, 2008 to discuss the following three issues: 1) the new statute requiring that Architectural and CM services on all state Department of Education building projects be selected by low bid; 2) the new statute requiring the “perfection standard” toward A/E services; and 3) State Contract Reform. The minutes of the meeting were attached to the agenda for this Board meeting. Based on their discussion, Mr. Simmons recommended that 1) CSCE determine who is the new chair of the Education Committee and schedule a meeting with him/her to discuss proposed changes to the new state statute and 2) CSCE seek a position on the State Contracting Standards Board by writing a letter to the Governor requesting a seat on the Board.
- 2.1.2 Seek Position on State Contracting Standards Board:** Rob Barakat made a motion to send a letter to the State Contracting Standards Board requesting that CSCE nominate Tom Roy to serve on the State Contracting Standards Board. Jason Waterbury seconded the motion and it passed unanimously. A draft letter has been already written and will be forwarded to Amy Petrone, who will finalize it and email it to Jay Silva for his signature.

- 2.1.3 On-Line Survey:** The latest CSCE on-line survey asks CSCE members to answer questions about their involvement with ASCE and CSCE. Tom Roy reported that there were 6-7 responses to the survey so far. In order to increase the number of survey respondents, CSCE will post the link to the survey more prominently on the CSCE website and will send an e-blast to CSCE members.
- 2.1.4 Transportation Summit – Rescheduled for March 24:** Jay Silva will send an email request to the CSCE Board members to attend this meeting on behalf of CSCE.
- 2.1.5 TRIP Report – Connecticut:** On January 28, 2008, TRIP (a national nonprofit transportation research group) released a report entitled, *Preserving Connecticut's Highways and Bridges: The State's Challenge in Maintaining its Aging System of Roads, Highways and Bridges*. The report is available at www.tripnet.org.
- 2.2 SPAG Grant Activities – Any word from National?:** There has been no word from ASCE regarding either SPAG grant application.
- 2.3 Geotechnical, Construction, Structures Technical Groups:**
- 2.3.1 STG Seminar – January 29:** Jay Silva distributed the financial summary of the Seismic Building Design Seminar. The net income of the seminar was \$3,249.80. Jay Silva will forward the handouts from the seminar electronically to Peter Heynen so that they can be posted on the CSCE website.
- 2.3.2 Allocation to Scholarship Fund in Weidlinger Associates, Inc.'s & Dr. Ettouney's names:** Tom Roy made a motion to have CSCE make a \$500 donation to the CSCE Scholarship Fund in the names of Weidlinger Associates, Inc. and Dr. Mohammed Ettouney. Chris Holden seconded the motion and it passed unanimously.
- 2.3.3 Presentation of letter of appreciation to Dr. Ettouney at March Dinner Meeting:** Jay Silva will work with Amy Petrone to develop an appropriate format for the letter of appreciation. Les Smith will contact Weidlinger Associates, Inc. to determine whose name should be placed on the certificate. Jay Silva will ask Jim Sime to be present to receive the scholarship check in the name of Dr. Ettouney and Weidlinger at the March CSCE Dinner meeting, on behalf of the CSCE Scholarship Fund Committee.
- 2.3.4 DFI Seminar allocation – Advertising Costs:** In an email to Jay Silva, Gary Fuerstenberg of the Geotechnical Technical Group reported that DFI only charges direct or actual expenses for the seminar. As a result, since CSCE's actual advertising costs for the seminar were minimal, the Board decided to not submit its advertising costs to DFI for reimbursement.
- 2.3.5 Structures Technical Group Slate for 2008-2009:** Jay Silva added this item to the agenda at the meeting. The Structures Technical Group is expected to announce its slate of officers at the March CSCE Dinner Meeting. A possible new member to the Group is Bryan Bush.
- 2.4 Water Resources:** The Board did not discuss this item.

Tom Roy left the meeting at this time (5:00 p.m.).

3. Vice-President's Report:

- 3.1.1 Public Relations – CT ACE Awards & May Meeting:** Jason Waterbury has reserved the Aqua Turf Club on May 5th for the ACE Awards ceremony. The Board decided that he should determine the details of the meal that will be served that evening. Billy Cunningham will invite an ASCE National Official to attend the event. Jay Silva will send out an email to the CSCE Board members to schedule a special meeting next week, possibly on Wednesday, February 27th, to discuss the details of the awards ceremony.
- 3.1.2 ACE Awards Application:** Greg Holness forwarded a draft of the application to the CSCE Board members via email on February 19, 2008 for their review and comment.
- 3.2 Student Chapter:** CSCE needs to determine the student award winners soon. Amy Petrone will contact Ron Nault to see if he needs assistance with these awards. Chris Holden will forward the email he sent to Ron Nault about the student awards to Amy Petrone for her information. For 2008-2009, CSCE should consider changing the deadline of the awards' applications.
- 3.3 Government Engineers:** Rob Barakat is developing a septic design seminar in late March or early April.
- 3.4 Career Guidance:** Kiran Majmudar provided a brief update on this topic to the Board. He suggested that he might be in need of better publicity materials to assist him and the Career Guidance Committee in the future.
- 3.5 Continuing Education:** The Board did not discuss this item.

4. Secretary's Report (Jason Waterbury):

- 4.1 Meeting Minutes Adoption (January Meeting):** Jason Waterbury made a motion to adopt the minutes of the January CSCE Board meeting. Chris Holden seconded the motion and it passed unanimously.
- 4.2 Membership Committee:** Amy Petrone continues to send emails and letters to new CSCE members on a monthly basis inviting them to attend a CSCE meeting free of charge. The two remaining opportunities to attend a free dinner for the 2007-2008 CSCE calendar year are in March and April.
- 5. Treasurer's Report:**
- 5.1 October – January Expenditures:** Rob Barakat submitted a list of transactions since January 1, 2008 to the Board. As of February 19, 2008, CSCE's checking account balance is \$22,611.17. This total does not include the registration fees from the STG Seminar, the deposit for the May Meeting at the Aqua Turf Club and the deposit for the March CSCE Dinner Meeting at the University of New Haven.
- 5.2 CT Tax Exempt Certificate:** CSCE will use this certificate and related information for all applicable purchases in the future.
- 5.3 IRS 1099 Misc & 1096 Forms:** Rob Barakat will coordinate the distribution of these forms to Amy Petrone by February 29, 2008.
- 5.4 Future Leaders (Younger Member):** The Board did not discuss this item.
- 5.5 Scholarship Committee Report:** Since Jim Sime could not attend this meeting, he offered to send a report to Amy Petrone via email. Upon receipt of the report, Amy Petrone will distribute it to the CSCE Board members via email.
- 6. Newsletter Editor:** The Board did not discuss this item.
- 7. Director-I - Webmaster – Website Updates:** Peter Heynen received a quote from Ray Pittman of Quasar Enterprises, LLC to change the CSCE website from a database format to a more user-friendly format in which the redesign of graphics can be made by CSCE members or staff. Peter Heynen will save the proposal as a pdf file and distribute it to the CSCE Board members via email by next week so that the CSCE Board members can review it and make a decision about it next week.
- 8. Director-II: Audit (internal/external) – Rob to bring books for audit:** Rob Barakat and Tom Roy will coordinate a date to review the books.
- Jason Waterbury left the meeting at this time (5:30 p.m.).*
- 9. New Business:**
- 9.1 Original CSCE Members:** Rob Barakat and/or Jason Waterbury will forward a list of original CSCE members to Amy Petrone for use in determining dues collection. Billy Cunningham will coordinate this effort.
- 9.2 Benjamin Wright Award:** Billy Cunningham reported that he has received one nomination for this award. The deadline for nominations is April 13, 2008.
- 9.3 Transportation Summit – Email Motion:** On January 2, 2008, Chris Holden made a motion that CSCE should send ten people to the Transportation Summit that was scheduled for January 14, 2008 at the Belvedere Conference Center in New Haven. The motion was seconded by Jason Waterbury and Billy Cunningham, Chris Holden, Greg Holness, Ron Nault, Tom Roy, Jay Silva, and Jason Waterbury voted in favor. No Board members voted against the motion. The motion passed.
- 9.4 Approval of the December Meeting Minutes – Email Motion:** On January 16, 2008, Jason Waterbury made a motion to approve the December CSCE Board meeting minutes. Chris Holden seconded the motion and Jason Waterbury, Chris Holden, Rob Barakat, Greg Holness, Billy Cunningham and Jay Silva voted in favor. No Board members voted against the motion. The motion passed.
- 9.5 Location for ACE Awards – Email Motion:** On January 17, 2008, Jason Waterbury made a motion to hold the first annual CT ACE awards ceremony at the Aqua Turf Club in Southington on May 5, 2008 (or the next best available date). Greg Holness seconded the motion and Jason Waterbury, Greg Holness, Chris Holden, Jay Silva, Ron Nault, and Rob Barakat voted in favor. No Board members voted against the motion. The motion passed.
- 9.6 Engineers Week – Sponsor a Student:** Billy Cunningham suggested that CSCE consider sponsoring a student to attend activities during Engineers Week as they do in the Vermont section of ASCE.
- 10. Adjournment:** The meeting ended at 6:00 p.m. The next meeting of the CSCE Board is scheduled for Wednesday, March 12, 2008 at 4:00 p.m. at the University of New Haven.