Minutes of the Connecticut Society of Civil Engineers Board Meeting
March 12, 2008 – Jimmies of Savin Rock, West Haven – 4:15 p.m.

CSCE Members in Attendance:
- Rob Barakat*
- Greg Holness*
- Tom Roy*
- Billy Cunningham*
- Jay Silva*
- Chris Holden*
- Jason Waterbury*

Administrative Staff:
- None

*Note: CSCE Board Members

1. President’s Report (Jay Silva):

1.1 Programs: Rob Barakat found out that Jim Boyce has become the acting commissioner of CTDOT. Rob explained that because of the interim status and because of the timing of the role being filled, it was not ideal for the commissioner of CTDOT to speak at the April Dinner Meeting. Rob added that he spoke with David Chase and that he (Rob) suggested that David set up a speaker pertaining to the Amtrak Rail Road Bridge over the Thames River. Rob added that a tour would be available.

1.2 ASCE Public Relations for Civil Engineers Workshop – April 4, 11 AM to 7:30 PM: Jay Silva asked Rob Barakat if he was available to attend. Rob thought that he was available to attend, but would confirm with Billy Cunningham by Friday.

1.3 Region 1 BOG Endorsement of Blaine Leonard for President-Elect: Billy Cunningham has drafted a letter to the New England Council, as well as to the Region 1 assembly explaining CSCE’s position on the endorsement process.

2. President-Elect’s Report (Chris Holden):

2.1 Legislative Affairs:

2.1.1 Keep CT Moving Transportation Summit: Chris Holden explained that there is a transportation summit on Monday the 24th of March and that more CSCE board members were needed to attend.

2.2 Geotechnical, Construction, Structures Technical Groups:

2.2.1 DFI Seminar allocation – Advertising Costs: The Board discussed a response to the DFI correspondence and all were in favor of not changing the current agreement between CSCE and DFI. Tom Roy was concerned that the allocation of 10% for DFI’s overhead would increase over time. Tom Roy was going to speak with Gary Fuerstenberg and Gary would close this issue with DFI.

2.2.2 Structures Technical Group Slate for 2008-2009: Chris Holden received the list of officers.

2.3 Water Resources: The Board did not discuss this item.

3. Vice-President’s Report (Ron Nault):

3.1 Public Relations

3.1.1 ACE Awards Application: Jason Waterbury & Greg Holness helped put together the awards application and the sponsorship forms. The next step is to distribute them to as many firms as possible. Ron asked what the status of the mailing list. Jay Silva explained that Jason Waterbury sent a draft mailing list to Chris Holden and himself, and that a few more firms were added. This list has been sent to Amy. Rob Barakat added that he will also send Amy the DOT consulting firm database for possible additional mailing contact information.

3.1.2 ACE Awards Dinner Emcee: Tom Roy suggested that CSCE look into paying someone to be the emcee at the Awards Dinner. Chris Holden suggested Scott Haney of Channel 3, and said that he would contact Scott.

3.1.3 ACE Awards Sponsorship: Jay Silva and Chris Holden reviewed the draft application by Jason Waterbury. Jay and Chris recommended that the Platinum Sponsorship be $2,500; the Gold Sponsorship be $1,000, and the Silver Sponsorship be $500. In addition, he suggested that a “Contributing Sponsor” be added worth $250.

3.2 Student Chapter:

3.2.1 Scholarships: Amy has mailed out the Student Scholarship Applications.

3.2.2 UHART EWB Email to National: Jay Silva explained that CSCE drafted a response to National’s inquiry of Sections being in involved with Engineers Without Borders. Billy Cunningham added that National was looking for examples of success stories, like the chapter at the University of Hartford.
4. Secretary’s Report (Jason Waterbury):

4.1 Meeting Minutes Adoption (January Meeting): Jason Waterbury made a motion to adopt the minutes of the February CSCE Board meeting. Chris Holden seconded the motion and it passed unanimously. Jason also added that he had not yet typed up the meeting minutes for the February 27th meeting, but would have this completed by the April meeting.

5. Treasurer’s Report (Rob Barakat):

5.1 Balance Update: Rob Barakat explained to the Board the recent expenditures, anticipated upcoming expenditures and the current balance. He said that the current balance was approximately $20,800, and that the only significant expenditure not included was the $2,000 for the website upgrades. Recent expenditures include checks to Aquaturf (ACE Awards Deposit), Jay Silva, Jimmies (March Dinner Meeting), and Image Ink. Other anticipated expenditures include Market Timer, Fairfield County Branch, and the Scholarship Fund.

5.2 Website Upgrades: As a follow-up to the discussion at the February 27th meeting, Chris Holden made a motion that CSCE hire Quasar Enterprises to complete the work in both Phase I and Phase II of their proposal. The motion was seconded by Rob Barakat and it passed unanimously.

5.3 Scholarship Committee Report: Jay Silva explained that he received an email from Jim Sime and the stock portion is 10-15% lower than it was in December.

6. Newsletter Editor (Greg Holness): Greg mentioned that this month’s newsletter went out late as a result of some items being sent in after the deadline.

7. Director-I - Webmaster – Website Updates: Billy said that he and Pete Heynen will get the ACE Awards documentation onto the website ASAP.

8. Director-II:

8.1 Audit (internal/external) – Rob to bring books for audit: Rob Barakat and Tom Roy will coordinate a date to review the books.

8.2 Awards: Tom Roy said that one Ben Wright Award Nomination had been received to date, and it was for Larry Johnsen.

9. Adjournment: The meeting ended at 5:45 p.m. The next meeting of the CSCE Board is scheduled for Tuesday, April 15, 2008 at 4:00 p.m. at the United States Coast Guard Academy.